



JOB DESCRIPTION

Job Title:	SALES ASSOCIATE	Job Category:	Hourly
Position Type:	Seasonal	Travel Required:	No
Level/Salary Range:	\$18.00 -\$25.00 / hr DOE	Reports to:	General Manager
Schedule/Hours:	24-40 hrs/week	Manages People:	No
Revised:	JAN 2023		

Job Description

PURPOSE

Provide excellent customer service while sustaining PAN's core focus of a clean, organized and top quality nursery

ROLE AND RESPONSIBILITIES:

- Welcomes customers and offers sales and/ or design assistance
- Routinely reviews inventory for current and accurate product awareness
- Tailors customer Q&A towards growing the customer's passion and knowledge of plants
- Utilizes available resources to answer customer questions and suggest supplemental product
- Assists with designing and/or assembling of product displays
- Advises manager of potential areas of improvement
- During peak times provides checkout support by accurately cashiering and/or assisting with customer load outs

MINIMUM REQUIREMENTS

- High School degree, GED or equivalent years of experience
- Physically fit (lift 50 lbs, stand, stoop, bend, pull heavy hoses and other physical demands without accommodations)

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Strong knowledge and passion for plants and gardening
- Excellent communication skills. Able to effectively seek and convey information with customers
- Excellent customer service skills. Able to provide patient, thorough and informative assistance, while accurately addressing the customer's needs.

PREFERRED SKILLS

- Bachelor's degree in business, botany, horticulture or related field preferred
- 1 year sales or retail experience preferred
- Creative design sense. Able to see product substitutions when requested product is unavailable
- Self-motivated and results driven
- High attention to detail, cleanliness, and organization